



September 26, 2024

## **Sonoma County Water Agency Supplement to Request for Proposals**

### Deadline for Submission

2:00 p.m., Wednesday, October 2, 2024

**RE: SUPPLEMENT NO. 01 TO REQUEST FOR PROPOSALS FOR UPDATING DESIGN AND CONSTRUCTION STANDARDS FOR SANITATION FACILITIES AND RELATED SERVICES**

This Supplement forms a part of and modifies the Request for Proposals dated August 21, 2024.

**1. INTRODUCTION**

1.1. No changes.

**2. PASS/FAIL REQUIREMENTS**

2.1. No changes.

**3. BACKGROUND**

3.1. No changes.

**4. MINIMUM QUALIFICATIONS**

4.1. No changes.

**5. LOCAL SERVICE PROVIDER PREFERENCE**

5.1. No changes.

**6. LIVING WAGE**

6.1. No changes.

**7. SUBMITTAL OF PROPOSALS**

7.1. Add the following as Paragraph 7.2.e. Renumber remaining paragraph(s) accordingly:

e. Outline of the approach to develop the restructured format described in Paragraph 3.7.e.

**8. EVALUATION**

8.1. No changes.

**9. CONTACTS**

9.1. No changes.

**10. QUESTION(S)/ANSWER(S)**

10.1. Sonoma Water responses to questions are for the purposes of interpretation and clarification of the Request for Proposals and shall not be construed as changing, superseding, or contradicting any express term in the Request for Proposals. Questions received are listed below.

a. Question: Item 3.5 of the RFP indicates “under separate consulted services” the Sanitation Codes will be revised and updated. It’s unclear if the Sanitation Code updates are included in the scope of services for this RFP or if these will be done under a separate contract by others. Please clarify.

Answer: The Sanitation Code updates will be completed under a separate consulting agreement.

b. Question: Does Sonoma Water intend for the “Design and Construction Standards for Sanitation Facilities” to be converted to CSI format (per RFP Section 3.7e)?

Answer: Sonoma Water is seeking to restructure the format of the Design and Construction Standards for Sanitation Facilities to promote efficiency and alignment with the Construction Specification Institute (CSI) format used in Sonoma Water’s construction documents. Proposals shall outline the approach intended to achieve this goal.

c. Question: Will the current CAD files for the Standard details be provided to the awarded consultant?

Answer: Yes.

d. Question: Does Sonoma Water expect the consultant to expand the existing construction standards by including detailed construction specifications for materials, timelines, methods, and requirements? This may involve adding

language for supplementing or modifying items in the Standard Specifications or adding new sections for topics such as:

- Erosion and Sediment Control
- Maintaining Traffic and Pedestrian Operations
- Protection of Existing Facilities
- Notification to Public
- Traffic Control
- Shoring and Bracing
- Dewatering
- Temporary Sewer Bypass Pumping
- Manhole Rehabilitation
- Pipe-bursting
- Cured-in-Place Piping Lining
- Asphalt Restoration

Answer: Per Paragraph 3.7 of the RFP letter, Sonoma Water is seeking a comprehensive revision of the Sanitation Standards to achieve multiple goals. Proposals shall outline the approach intended to achieve this goal.

- e. Question: It's not clearly stated on the RFP, but I wanted to confirm that the final set of standard drawings and specifications would be signed by the SCWA Engineer, this is our assumption but it's also a question that came up with my risk manager.

Answer: Sonoma Water's Director of Engineering will sign the standards.

Sincerely,

Kent Gylfe, P.E.  
Director of Engineering

Encs.

c: Scott Carter  
Julie Sykes

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Attachment 1

**DECLARATION OF LOCAL BUSINESS FOR SERVICES**

No changes.

Attachment 2

**SUPPLIER PORTAL REGISTRATION GUIDE**

No changes.